



BULLETIN

March 26, 2020 (UPDATE)

DOL RELEASES REQUIRED NOTICE FOR EMPLOYERS (RELATED TO COVID-19)



The Department of Labor (DOL) has released a new **required notice** (poster) related to the Families First Coronavirus Response Act (Act).

Click the following link to access [the poster](#).

The notice is required to be posted in a conspicuous place on the company premises. You may also email or mail this notice to your employees, or post it on an employee information internal or external website. Although we recommend you post or distribute the notice as quickly as possible, we have also included a link to the notice on www.employco.com in the event your employees visit our website.

The DOL also released additional guidance which can be accessed by clicking this link to read the [Frequently Asked Questions](#). A few of the significant FAQs include:

Do I have to share this notice with recently laid-off individuals?

- No, the FFCRA requirements explained on this notice apply only to current employees.

I am a small business owner. Do I have to post this notice?

- Yes. All employers covered by the paid sick leave and expanded family and medical leave provisions of the FFCRA (i.e., certain public sector employers and private sector employers with fewer than 500 employees) are required to post this notice.

We have break rooms on each floor in our building. Do I have to post notices in each break room on each floor or can I just post them in the lunchroom?

- If all of your employees regularly visit the lunchroom, then you can post all required notices there. If not, then you can post the notices in the break rooms on each floor or in another location where they can easily be seen by employees on each floor.

Stay up-to-date with the latest material on our [coronavirus web page](#) - dedicated to sharing information about COVID-19 and how it relates to the workplace:

<https://www.employco.com/coronavirus>

We will continue to monitor the situation and provide updates throughout the process. We hope you and your family and friends are healthy.

Please [contact us](#) if you have any questions.



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Questions, comments, feedback?

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